

FEDERAL EMPLOYEE RIDESHARING PROGRAM

By the authority vested in me by the Constitution and statutes of the United States of America, and in order to emphasize the Executive branch commitment to employee ridesharing as a means to conserve petroleum, reduce congestion, improve air quality and provide an economical way for Federal employees to commute, it is hereby ordered as follows:

1-1. Declaration of Federal Policy.

1-101. It is hereby declared as policy of the Executive branch to encourage and promote the use of ridesharing (carpools, vanpools, public transportation and other multi-occupancy modes of travel) by all personnel working at Federal Government-owned or leased installations. The energy constraints on our Nation require changes in driving patterns, particularly in the way employees travel to and from their jobs. The home-to-work trip is the most routine and predictable component of all driving and accounts for over 40 percent of all household automobile mileage. Therefore, the home-to-work trip together with other work-related travel is the most adaptable to regular ridesharing arrangements. Yet over 75 percent of the automobiles used for commuting have only one occupant.

As the implementor of the Nation's transportation policy, the Executive branch must also lead in putting those policies into action. As the Nation's largest employer, it is up to the Executive branch to show that significant energy savings can be made by improving the efficiency of all work-related travel by encouraging ridesharing. It is recognized that the desired goal of increased participation by Executive

branch employees in ridesharing programs can only be achieved through the dedicated adherence to this Order and the commitment of all Federal Government employees.

1-102. The Administrator of the General Services Administration (GSA) shall, in consultation with the Secretary of Transportation, have overall responsibility for implementing this Order in conformance with the Office of Management and Budget (OMB) Circular A-118 and related implementing regulations. The Administrator shall also coordinate this effort with the efforts of the Department of Energy under the Federal Energy Management Program. The Administrator shall issue such instructions, guidelines, and regulations as may be necessary to implement this Order.

1-2. Heads of Departments and Agencies Responsibilities.

1-201. Shall establish specific departmental or agency policies to encourage employee ridesharing that are consistent with the intent of this Executive order and the provisions of OMB Circular A-118, Federal Employee Parking Facilities.

1-202. Shall establish an annual goal tailored to each facility, expressed as a percentum of full-time employees, regarding the use of ridesharing in all work-related trips. This goal must be high enough to represent a significant increase in the number of employees ridesharing or using transit as compared to the level existing at the time of this Order. Departments and/or agencies with facilities that are co-located or that are within easy walking distance of one another shall coordinate the establishment of the goal for their specific facility to provide a uniform goal for the one geographical location rather than on an agency-by-agency basis.

1-203. Shall designate, in accordance with OMB Circular A-118, an employee transportation coordinator with responsibility to provide information and assistance to employees to form carpools or vanpools (employee-owned or leased), to participate in a carpool/vanpool-matching program, and to use public transit for the work trip and work-related business travel. The coordinator shall also be responsible for liaison with local public transit authorities.

1-204. Shall ensure that periodic reissuance of parking permits are made with the concurrence of the employee transportation coordinator designated in accordance with OMB Circular A-118.

1-205. Shall, in accordance with available statutory and administrative authority, make available flexitime work schedules to encourage employee ridesharing and transit use within 90 days.

1-206. Shall devise and implement additional incentives as may be appropriate and consistent with OMB Circular A-118 and other requirements of law. Such incentives could include, but are not limited to, encouraging Federal employee credit unions to establish favorable commuter vanpool financing arrangements, scheduling meetings at times that will not interfere with employees' ridesharing arrangements, providing convenient opportunities for employees to meet potential ridesharers, using payroll deduction procedures for monthly transit passes, and establishing a system of recognition and award for employees who rideshare or use transit.

1-207. Shall actively discourage the use of privately owned as well as government vehicles for business purposes when public transit service is available.

1-208. Shall effectively administer a Federal employee parking program in accordance with GSA regulations so as to encourage employee ridesharing.

1-209. Shall report to the Administrator on a schedule established by the Administrator, stating the goals established, the mechanisms proposed for use to meet those objectives, and the progress made by the department or agency in implementing this employee ridesharing policy and achieving the stated goals. These reports shall be reviewed by the Administrator for reasonableness and adequacy of effort. The Administrator shall consult with the Secretary of Transportation before providing comments and suggestions to the departments and agencies for program improvement as needed. The Administrator shall report annually to the President on the performance of the Executive branch in implementing the policies and actions contained in this Order and shall recommend measures as appropriate to remove barriers or to provide additional incentives to encourage Federal employee ridesharing.

THE WHITE HOUSE

, 1979